



CANTEEN VOLUNTEER GUIDELINES

These guidelines are current as at 30 June 2020 and reflect the hygiene and social distancing requirements of Mowbray Public School. To ensure the health and safety of our community it is important that you adhere to these guidelines.

VOLUNTEERING FOR CANTEEN DUTY

- You must complete an **External Visitors to School Site form** (to be handed in at the office)
- Stay home if you feel unwell. Please contact canteen@mowbraypandc.org.au if you are unable to find a replacement.
- Sign in at the office upon arrival and departure from the school. Disinfectant spray and wipes can be collected from the office.
- Canteen duty is 12.30pm - 1.15pm – please do not stay onsite any longer than required.

DURING CANTEEN DUTY

- **NO CHILDREN ARE ALLOWED IN THE CANTEEN AT ANY TIME**
- Canteen duty is 12.30pm - 1.15pm – please do not stay onsite any longer than required. SIGN IN and SIGN OUT at the office.
- Disinfect the countertop and all baskets prior to sorting lunches using disinfectant products available (paying particular attention to the internal surface and handles)
- Maintain physical distance from other people while on site.
- Wash your hands regularly and thoroughly and maintain respiratory hygiene. Disposable gloves are available in the canteen. Additional cleaning supplies, paper towels, etc are available from the office.